

Club Level Release Request

The OLA “Release Request Form” must be used in all cases where a player wishes to be released from their current Association in order to play for another Association. The player, the parent or the guardian must complete all fields in Section 1 and send it to the President of the Association from which the release is requested. Only the information presented in Section 1 (or included as an appendix at the time of the submission) will be considered; new reasons for a release will not be entertained should the Association’s decision be appealed at any other level. Prior to submitting any release request, the player must be registered with their resident OLA Association for the current year, and may not apply for a release prior to February 15th.

A hearing must be held, and all parties must be invited ↓

OLA Level 1 Appeals Process: League or Zone

A written appeal must be submitted within five business days of receipt of the Association’s decision, to the League Commissioner or Zone Director. A non-refundable appeal fee to not exceed \$50 must be enclosed along with Section 2 of this form, which must be completed by the hearing chairperson at the club level. At the appeal hearing, all parties will be given the opportunity to present their cases and a written decision will be forwarded to all attendees by the hearing chairperson within five business days.

If an appeal is granted (OR11.1), a hearing must be held, and all parties must be invited ↓

OLA Level 2 Appeals Process: Ontario Lacrosse Association

A written appeal must be submitted within five business days of the receipt of the decision of League Commissioner or Zone Director to the Ontario Lacrosse Association Case Manager (casemanager@ontariolacrosse.com). A non-refundable appeal fee of \$100 must be enclosed along with all documentation completed by the hearing chairperson at the zone or league level. At this appeal hearing, each party will be given the opportunity to present their cases and a written decision will be forwarded to the attendees by the OLA hearing chairperson within five business days.

If an appeal is granted (OR11.1), a hearing must be held, and all parties must be invited ↓

OLA Level 3 Appeals Process: OLA Appeals Board, Final Level

A written appeal must be submitted within five business days of receipt of the OLA Hearing decision to the Ontario Lacrosse Association President (president@ontariolacrosse.com). A non-refundable appeal fee of \$250 must be enclosed along with all documentation, completed by the hearing chairperson of the Ontario Lacrosse Association. At this appeal hearing, each party will be given the opportunity to present their cases and a written decision will be forwarded to the attendees by the OLA hearing chairperson within five business days.

Release Request Instructions:

Prior to submitting any release request, the player must be registered with their resident OLA Association for the current year. A player may not apply for a release prior to February 15th of the current year. (MR3.01)

The OLA Release Request Form must be used in all cases where a player wishes to be released from their current Association in order to sign and play for another Association. The player, the parent or the guardian must complete all fields in Section 1 (found on Page 3) and send it to the President of the Association from which the release is requested. Only the information presented in Section 1 will be considered; new reasons for a release will not be entertained should the Association's decision be appealed at any other level.

The Association must respond to the applicant within 72 hours to acknowledge receipt of the request for a release. Within a reasonable time, the Association is responsible for setting a date, time and location for when a release hearing will be held so that the applicant may be present to formally discuss the request. The fee to apply for a release hearing at the Association level cannot exceed \$50.00.

All parties, including the player and at least one parent/guardian, must be invited to attend the hearing. If a hearing is not necessary because the player is being released because of No Programming, they must be informed that they will automatically return to their residential club in the following season. If a hearing is not necessary because the player is being released for any other reason, they must be informed they will be ineligible to return to their residential club in future seasons without both a release and approval from their residential club.

Following the hearing, the Association must complete Section 2 (found on Page 4) of this form with written reasons for granting or denying the request and provide the applicant with the information necessary to appeal to the Zone Director or League Commissioner, should the applicant qualify to do so under the OLA Appeal's Process, which is outlined below. Acceptable reasons for submitting an appeal at any level are outlined in OLA Operating Regulation 11.3(d).

Section 1: Applicant Player (or Parent / Guardian)

On behalf of _____, I wish to request a residency release from
for the following reason(s):

No Program

No Space

Reason(s) other than programming or space:

Requested Sector
Requested Division

My Relationship to Applicant Player:
Applicant Player's Complete Address:
Applicant Player's Birth Date:
Primary Phone:
Email Address:
Date of Request Submission:

“No Program” means that your Association does not offer this program at all, or does not offer this program in the division that is applicable to this player. Offering a house league program, when the player is looking for a rep team, means your Association does not offer the program. Correspondingly, offering a rep program when the player is looking for house league means your Association does not offer the program.

“No Space” means that your Association does offer this program in the division that is applicable for this player, but this particular player's involvement is not required to fill the team (ie. the player was “cut”). In this situation, the league/zone registrar is responsible for advising the player of the next closest center under the OLA's Rules & Regulations. The player is required to register with their next closest center upon notification, and is required to return to their original resident club in the year following this release (unless “unconditionally released”).

Only the information presented in Section 1 will be considered; new reasons for a release will not be entertained should the Association's decision be appealed at any other level.

Section 2: Lacrosse Club

The Lacrosse Association hereby:

Option 1: Grants an unconditional release from our club

Option 2: Grants a release from our club with the following conditions

Conditions:

Option 3: Denies the release request of _____ for the following reason(s):

Release Committee Members:

Release Hearing Date:

Name of Club President:

Section 3: Zone or League

Appointed representatives of

hereby:

Option 1: Grants

an unconditional release from this club

Option 2: Grants

a release from this club with the following conditions

Conditions:

Option 3: Denies the release request of

for the following reason(s):

Release Committee Members:

Release Hearing Date:

Name of Zone Director/Commissioner:

Section 4: Ontario Lacrosse Association

Appointed representatives of the Ontario Lacrosse Association hereby:

Option 1: Grants an unconditional release from this club

Option 2: Grants a release from this club with the following conditions

Conditions:

Option 3: Denies the release request of for the following reason(s):

Release Committee Members:

Release Hearing Date:

Name of Vice President: